



## Client Relationship Summary, March 2023

Running Oak Capital is registered with the Securities and Exchange Commission as an investment advisory firm. Investment advisory services and fees differ from those offered through a brokerage firm and it is important for you to understand the differences. Free and simple tools are available to research firms and financial professionals at [Investor.gov/CRS](https://www.investor.gov/CRS), which also provides educational materials about broker-dealers, investment advisers, and investing.

**What investment services and advice can you provide me?** Running Oak offers investment advisory services to retail investors and other clients through Separately Managed Accounts (“SMAs”), as a sub-advisor to third-party wrap programs of other investment advisors (“Program Sponsors”), and/or within unified managed accounts (“UMAs”) in which Running Oak provides a model portfolio of recommendations to the Program Sponsor of the UMA program. In the case of UMAs, the Program Sponsor typically retains discretion and the ultimate authority to execute portfolio transactions for client accounts. Running Oak typically does not have discretionary authority when serving as a model portfolio provider in a UMA program.

If working directly through Running Oak and not through an investment advisor as an intermediary, at the onset of the relationship, Running Oak works with you to understand your individual investment objectives, liquidity and cash flow needs, time horizon and risk tolerance, as well as any other factors pertinent to your specific financial situation. After analysis of the relevant information, Running Oak assists you in managing the equity portfolio/portfolios you have determined to invest with the firm.

Running Oak does not tailor its portfolio management services. The firm provides the same equity portfolio and strategy for all clients, and on a continuous basis, seeks to ensure that your portfolio is managed in a manner consistent with the agreed upon investment objectives. Portfolio performance reporting is offered quarterly although this can be accessed daily through an online application.

Prior to receiving equity portfolio management services through Running Oak Capital, you are required to enter into a written agreement (Investment Management Agreement) with setting the terms and conditions of the advisory relationship. You may also need to open a new securities brokerage account and complete a new account agreement with a qualified custodian that is approved by Running Oak.

**Ask us: Given my financial situation, should I choose an investment advisory service? Why or why not? How will you choose investments to recommend to me? What is your relevant experience, including your licenses, education and other qualifications? What do these qualifications mean?**

**What fees will I pay?** Fees and costs affect the value of your account over time. You will pay fees and costs whether you make or lose money on your investments. Please make sure that you understand what fees and costs you are paying. Our fees vary and are negotiable. The amount you pay will depend, for example, on the services you receive and the amount of assets in your account. The more assets you have in the advisory account, the more you will pay us.

If investing in an account managed by Running Oak, you will pay an asset-based fee that includes a management fee. The asset-based fee reduces the value of your account and will be deducted from your account.

For wrap and UMA programs, the third-party Program Sponsor charges a single, all-inclusive (or “wrap”) asset-based fee which is typically higher, as it includes the cost of other services including trade execution, custodial, performance monitoring and reporting. The Program Sponsor will typically pay Running Oak a portion of this wrap fee at a rate pre-determined by the Program Sponsor. You should refer to disclosures provided by the Program Sponsor for important information concerning such programs and their fees.

***Ask us: Help me understand how these fees and costs might affect my investments. If I give you \$10,000 to invest, how much will go to fees and costs, and how much will be invested for me?***

**What are your legal obligations to me when acting as my investment adviser? How else does your firm make money and what conflicts of interest do you have?** *When we act as your investment adviser, we have to act in your best interest and not put our interest ahead of yours. At the same time, the way we make money creates some conflicts with your interests. You should understand and ask us about these conflicts because they can affect the investment advice we provide you. Here is an example to help you understand what this means:*

- The more assets you have in the advisory account, the more you will pay us. We therefore have an incentive to increase the assets in your account in order to increase our fees.

We benefit from the advisory services we offer you. Additional information about these conflicts is provided in our Form ADV Part 2A Brochure.

***Ask us: How might your conflicts of interest affect me, and how will you address them?***

**How do your financial professionals make money?** Our financial professionals are currently paid solely based on the profitability of the firm.

**Do you or your financial professional have legal or disciplinary history?** No. Our financial professionals do not have legal and disciplinary events. Visit [www.investor.gov](http://www.investor.gov) for a free and simple search tool to research our firm and our financial professionals.

***Ask us: As a financial professional, do you have any disciplinary history? For what type of conduct?***

For additional information on our investment advisory services, please see our Client Relationship Summary on our public website under “Disclosures” at [www.runningoak.com](http://www.runningoak.com). Call us at (919) 656-3712 to request up-to-date information and/or a copy of this Client Relationship Summary.

***Ask us: Who is my primary contact person? Is he or she a representative of an investment adviser or a broker-dealer? Who can I talk to if I have concerns about how this person is treating me?***